

MOST URGENT

OFFICE OF THE DIRECTOR OF MEDICAL EDUCATION:A.P; HYDERABAD.

Rc.No.26538/ E11.A/ 2013

Dated: 04-05-2013

CIRCULAR

Sub:- DME-Transfers and posting of employees – lifting of Ban on transfers – instructions / guidelines – issued – Transfer proposals called for – Reg.

Ref:- 1. G.O.Ms.No.100 Fin (DCM-III) Dept., Dt.22.04.2013
2. G.O.Rt.No.635 HM&FW (B2) Dept., Dt.30.04.2013

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Note :- Pl. Ignore Earlier Circular issued vide This office Rc.No.20691/E1 ABC/2012, Dt.02.05.2013 on General Transfers and posting of employees.

The attention of all the Principals of Medical Colleges and Superintendents of Teaching Hospitals under the administrative control of the Director of Medical Education A.P., Hyderabad is invited to the reference cited and requested to **obtain applications afresh** from the Assistant Professors / Tutors / CASs/ Associate Professors / Professor/ Other Para Medical Gazetted officers working under their control who are seeking transfers, with Three (3) Preferences and forward them together with enclosures to this office on or **before 07/05/2013**, by 5:00 PM through special messenger. Any application received after due date will not be considered under any circumstances.

They are also requested to furnish the following Information along with the information of the Doctors / Officers seeking transfer in the prescribed proforma –I and the information of other Doctors / officers in the proforma – II along with the transfer proposals for taking further action.

- a) Total cadre strength, in position and vacancy position of Assistant Professors / Tutors / CASs / Associate Professors / Professor/ Other Para Medical Gazetted officers of the institution
- b) Names of the office bearers of recognised employees union working in their institution as prescribed in Para (VI) of the reference cited
- c) Furnish the Period of PG lien posting of the Doctors if any.

PROFORMA – I (for the Doctors seeking / Officers transfers)

SI.No.	Name of the Doctor / Other Para Medical Gazetted officers	Date of Birth	Qualification	Present Designation	Service in each cadre in the present station	Total Service in the present station including all cadres	Date of retirement	Three Preferences	Grounds for Transfer	Details of Charges if any pending	Remarks
1	2	3	4	5	6	7	8	9	10	11	12
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PROFORMA – II (for the other Doctors / Officers)

SI.No.	Name of the Doctor / Other Para Medical Gazetted officers	Date of Birth	Qualification	Present Designation	Service in each cadre in the present station	Total Service in the present station including all cadres	Date of retirement	Details of Charges if any pending	If any remarks
1	2	3	4	5	6	7	8	9	10

Sd/- Dr.K Venkatesh
Director of Medical Education I/c

To

All the Principals of Government Medical Colleges in the State.

All the Superintendents of Teaching Hospitals in the State.

The Director RIMS, Kadapa, Adilabad, Ongole and Sriakulam with a request to furnish the vacancy position of the above cadres.

Copy to the CIO O/o DME, A.P., Hyderabad with a request to keep the circular in DME Website/ Email.