

OFFICE OF THE DIRECTOR OF MEDICAL EDUCATION A.P. VIJAYAWADA

Rc.No: 1180 /E1-A/2020

Dated: 07 -02-2020

**CIRCULAR**

Sub: A.P.M.&.H.S. – Retirement – Addl. DME's / Professors / Asso. Profs  
Cadre-Retiring during the year 2020 ie., from May 2020 to  
December, 2020 –Information called for – Reg.

Ref: G.O.Ms.No. 86 HM&FW (A1) Dept., dt. 31-05-2017

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The Heads of the Medical Institutions mentioned in the address entry are requested to furnish the names of Addl. DME's / Professors / Asso. Professors cadre who are retiring from May, 2020 to December, 2020 ie., during the calander year 2020, on attaining the age of superannuation, in the prescribed proforma duly verifying the Service Registers.

The above information should be treated as **"Top Priority"** and furnish the information to this office on or before **15-02-2020** without fail through a Special Messenger / By Speed Post for onward transmission to Government for issuing retirement notification for the year 2020 by the Government. If the information is not received within the stipulated time it will be viewed seriously, and the name of the concerned head of the institutions will be intimated to Government.

Further they are directed to see that the names of all the doctors who are going to retire during May, 2020 to December, 2020 on superannuation are included in the list and they will be held personally responsible for missing / omission etc., for non inclusion of the names in the list furnished them.

PROFORMA

Sl.No.	Name of the Doctor	Designation	Date of Birth as per S.R.	Date of Retirement	Charges if any pending	U/A case pending if any	Remarks
1	2	3	4	5	6	7	8

Sd/- Dr K Venkatesh  
Director of Medical Education

To  
All the Principals of Medical Colleges in the State of A.P  
All the Superintendents of Teaching Hospitals / General Hospitals in the State of A.P  
The Principal, Govt. Dental College and Hospitals, Vijayawada and Kadapa  
Copy to S.F./Spare-1