

C I R C U L A R

Sub:- DME – Transfer and postings of employees – Lifting of Ban on transfer – Further instructions issued – Reg.

Ref:- G.O.Ms.No.100, Finance (DCM-III) Department, Dated. 22-04-2013

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The attention of the All the officers noted in the address entry is invited to the subject matter and references cited.

They are informed that in the reference cited, Government have relaxed ban on transfers of employees until 15th May 2013 subject to certain conditions and guidelines specified therein. In order to operationalise the orders issued in the reference cited and in order to consider the requests for transfer of the staff under Health, Medical and Family Welfare Department through counselling process, certain guidelines have been issued by the Government.

It is therefore, all the Superintendent Govt General Hospital in the State / Principals Govt College of Nursing / Principal Govt School of Nursing in the State and requested to intimate the same to all the Lecturers of Nursing / Asst Professors of Nursing / Professor of Nursing and Principal Nursing Tutor Govt School of Nursing and Nursing Superintendent Grade-I in the State who are working under their control who are seeking **transfers and** forward the requests of transfer afresh only in the prescribed **Proforma-I** – to this Office by 6th May 2013 before 5.00 p.m along with the information as per **Proforma-II**.

Sl. NO	Name of individual	Designation	Present place of working from which dated	Request for place of posting	Grounds for transfer spouse/ medical/ General

ANNEXURE- II

Perform –II	
Sl.No (2) VII	No person shall be transferred before completion of two years of service in a particular station as on 24 th April 2013 and no person shall be retained beyond 5 years in a particular station. However not more than 20% of the employees in any cadre will be transferred.
Viii	If the employees who have put in more than 2 years of service constitute more than 20% of the total strength the employees who have put in longer service at a particular station shall be transferred without exceeding the overall ceiling of 20%
b)	Vacancies existing in different cadres
c)	Newly created posts of Lecturers/ Asst Prof/ Professor & Principal of Nursing etc.,
e)	List of requests for transfers.
f)	Name of the employees who are working in the same station continuously for more than (5) Five years

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Transfer requests of individuals are to be through proper channel the applications not forwarded by the institutions will not be considered.

This may be treated as **MOST URGENT**.

Sd/-Dr.K.Vishnu Prasad
Director of Medical Education

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All the Principals of Govt College of Nursing in the State

All the Superintendents of Govt General Hospital in the State

All the Principals of Nursing Tutor Govt School of Nursing in the State

Copy to the CIO o/o with a request to place the above notification in the
DME official website

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