

**INSTRUCTIONS FOR SUBMISSION OF APPLICATION FOR OBTAINING
MIGRATION CERTIFICATE IN RESPECT OF GENERAL NURSING &
MIDWIFERY TRAINING COURSE**

- Submit application addressing to Director of Medical Education A.P., Vijayawada with a request for issue of Migration certificate and write postal address of the applicant in CAPITAL LETTERS.
- Enclose photo copies of GNM Diploma Certificate, Marks Memos and Registration certificates of A.P. Nursing Council, Vijayawada to the application.
- Obtain Challan for Rs: 200/- from State Bank of India to the following Head of Account and enclose to the application.

**0210 - Medical & Public Health
03 - Medical Education Training & Research
MH 105 - Allopathy
SH (81) - Other receipts
001 - Other receipts
DDO Code NO:27000902022**

**THE FOLLOWING IS THE PROCEDURE FOR OBTAINING
DUPLICATE DIPLOMA CERTIFICATE,
DUPLICATE MEMORANDUM OF MARKS
& DUPLICATE INTERNSHIP MARKS MEMO IN RESPECT OF GENERAL
NURSING & MIDWIFERY DIPLOMA COURSE**

1. Request application by the individual duly forwarded by the concerned School of Nursing in which the candidate has completed the GNM training course.
2. Challan from SBI for an amount of Rs. 5,000/- for duplicate diploma certificate & Rs.1,000/- per each year for duplicate Memorandum of Marks and Rs.500/- for Internship Marks memos i.e., for 3 ½ years Rs.3,500/- has to be paid in favor of the following Head of Account:

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3. Police Verification Certificate from the police station authorities where the certificates were misplaced.
4. Self Affidavit on Rs.10/- non-judicial stamp paper duly attested by the Notary.
5. Xerox copies of the diploma certificates/ Memorandum of Marks.

**INSTRUCTIONS FOR SUBMISSION OF APPLICATION FOR OBTAINING
VERIFICATION CERTIFICATE REGARDING GENERAL NURSING &
MIDWIFERY TRAINING COURSE**

Submit Application addressing to the Director of Medical Education, Old Government General Hospital Building, A.P., Vijayawada with a request for issue of Verification certificate and write postal address of the applicant in CAPITAL LETTERS.

This is regarding your request for academic verification of our old student. It is requested that make a note of the following procedure while asking this office for verification of documents of the students.

1. The copy of APNMC Registration certificate.
2. 1st 2nd & 3rd year marks memos.
3. Internship marks memo for new regularization students.
4. Copy of the diploma certificate.
5. GNM diploma certificate only will be verified.
6. The year marks memos cannot be revived.
7. Government organizations / Government undertaking organizations Embassies of the Foreign Countries addressed directly to the Director of Medical Education, Andhra Pradesh, Vijayawada and the same will be issued **free of cost**.
8. The employer/Consultants seeking verification should send us a copy of the above certificates with hall ticket number and bank challan worth Rs.200/- for which they want this office to verify.
9. In case of agents / consultants (other than embassy / employer) should mention the name and reference number /reference letter of embassy / employer who is requesting them to verify our students academic records.
10. Obtain Challan for Rs: 200/- from State Bank of India in the following Head of Account and enclose to the Application.

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