

GOVERNMENT OF ANDHRA PRADESH

(Medical & Health Services)

O/O DIRECTOR OF MEDICAL EDUCATION, ANDHRA PRADESH,
VIJAYAWADA.

TENDER NOTIFICATION

Tender Notice No. 7396/SP/2017,

Dated.04-05-2017.

Sealed quotations are invited from the requested suppliers, printers, stockists, Manufacturers or Authorized resellers for supply of various General Stationary, Computer stationery, Electrical items for the financial year 2017-2018 as per the terms & conditions prescribed in the detailed tender schedule tender documents can be obtained from the Deputy Director (Admn) on all working days between 11.00 AM to 4.00 PM from 15.05.2017 to 19.05.2017 at 4.00 PM by submitting the demand draft of Rs. 1,000/- on the name of the Director of Medical Education, A.P., Vijayawada in any nationalized bank and last date of submission is on 22.05.2017 at 4.00PM

The tenders will be opened on 23.05.2017 at 11.30 AM in the Chambers of the Director of Medical Education, A.P., Old General Hospital Premises, Hanumanpet, Vijayawada.

Sd/-Dr.N.Subba Rao
Director of Medical Education

GOVERNMENT OF ANDHRA PRADESH

**OFFICE OF THE DIRECTOR OF MEDICAL EDUCATION, ANDHRA
PRADESH, VIJAYAWADA**

TENDER SCHEDULE FOR SUPPLY OF STATIONARY ITEMS

Rc.No. 7396/SP/2017,

Dated.04.05.2017.

Terms & Conditions

- 1) The required number of stationary items along with brand name and quantity required as shown in the Annexure.
- 2) Latest copy of the certificate issued by the Department of Commercial Taxes , copy of PAN card and Bank Account details should be enclosed with the Tender Schedule.
- 3) The firm should have the experience of at least 1 years in supply of stationary items at least Rs. 5 lakhs to any Government Department / State Govt. undertaking and proof to that extend along with satisfactory supply certificate from their client should be enclosed.
- 4) The bids must reach the office before the due date and time either in person or by post. Bids received after the stipulated time will not be accepted for postal delays the concerned authorize are not responsible.
- 5) The rate should be quoted in the tender for each item in words and figures. Otherwise tender will not be considered. The offer should be valid for a period of one year from the date of approval of the tender.
- 6) A refundable earnest money deposit for an amount of Rs. 10,000/- in form of a demand draft from a nationalized bank infavour of the Director of Medical Education, Andhra Pradesh, Vijayawada should be enclosed with the tender scheduled. The bids without EMD will be rejected summarily.
- 7) In complete tender in any form will be rejected.
- 8) The tender should submit samples of the items as per the specified brand indicated in the tender schedule, falling which the tender will not be considered.
- 9) Bids will be opened at the specified time in the chambers of the Director of Medical Education, A.P., Vijayawada in the presence of the bidders or their authorized representatives.
- 10) All the tenders received are subject to verification and approval by the Director of Medical Education, it shall be binding on all the tenders.
- 11) The acceptance of tenders will be communicated to the successful tenders only.
- 12) The items should be supplied as per requirement as and when demanded for a period of one year from the date of agreement entered into.
- 13) Payment shall be made within two months after receipt of material & bills as per requirement and budget availability.
- 14) The earnest money deposit will be returned to the unsuccessful bidders after finalization of the tenders.
- 15) The DME has right to reject any tender or all tenders without assigning any reason.

Other Terms & Conditions

- 1) The Offer / contract will be awarded to the lowest-1 (L1) firm (item wise) as per the decision taken by the purchase committee depending on the quality.
- 2) On assigning the contract the successful tender should submit a bank guarantee for Rs. 10,000/- (Rupees ten thousand only) from Nationalized Bank infavour of Director of Medical Education, A.P., Vijayawada.
- 3) It will be responsibility of the firms to ensure that the items to be supplied as per the quality and quantity demanded within stipulated time. The material supplied if found to be other the specified brand and inferior in quality will summarily be rejected. The Director of Medical Education shall also have the power to purchase the required item from elsewhere and any excess of cost so incurred by the DME over the tendered price together with all charges and expenses incurred towards purchase shall be recovered by the DME from the successful tender/ firm.
- 4) In case, the item are not supplied within the stipulated time, a fine of Rs. 500/- (Rupees five hundred only) will be levied per day for the delay so caused and the same will be deducted from the payment against the bill raised.
- 5) If the tender fails to abide by any of the conditions of the contact the DME will have the right to forfeit not only the EMD but also the bank guarantee submitted by him.
- 6) Upon complete fulfillment of the terms and conditions by the successful tenders, the amount so deposited towards earnest money / bank guarantee shall be returned to him deducting the amount, if any due by the tender to the department.
- 7) If any one time price quoted by more than one bidder is same, the DME have right to negotiate with the lowest tender(s) regarding price.
- 8) The bidder should quote not less than 15 items and should quality minimum 10 items for assigning the contract.
- 9) The committee reserves the right to negotiate with lowest bidder(s) to arrive at a rate of any item.
- 10) Last date for the submission of sealed quotations from the requested suppliers, stockiest, manufactures are authorized reseller for the supply of various general stationery, computer stationery. Electrical items for the year 2016-2017 as per the terms and conditions prescribing in tender documents. The tender will be opened at 11.30 AM on 23.05.2017 in the chambers of the DME, AP, Vijayawada.

Sd/-Dr.N.Subba Rao
Director of Medical Education

Government of Andhra Pradesh

From
The Director of Medical Education,
Andhra Pradesh,
Vijayawada.

To
The Commissioner,
Information and Public Relations,
Andhra Pradesh,
Vijayawada.

Rc.No. 7396/SP/2017, Dated.04-05-2017.

Sir,

Sub: Stores –DME – Purchase of stationery & electrical items etc., for
the year 2017-2018- Calling tenders – Publications in News papers
– Requested - Regarding.

I enclosed herewith (5) copies of Notification of calling tenders for
stationery & electrical items etc., for the financial year 2017-2018.

I request you to arrange for early publication of the tender notification in
main edition of one Telugu popular daily news paper and one English popular
daily news paper for huge circulation.

Yours faithfully,
Sd/-Dr.N.Subba Rao
Director of Medical Education

Appendix - 1

Sl. No.	Name of the Items	Unit
1	Add Gel Achiever Pens (Blue, Black, Green, Red)	Each
2	Add Gel Pens	Each
3	Al pins (100 gm)	Each box
4	All Out	Each
5	Attendance Register (200 pages)	Each
6	Ball pens blue/red/black/green (Reynolds / Cello)	Each
7	Bell Switches (Anchor)	Each
8	Box Files	Each
9	Calculator (12 digit) Citizen	Each
10	Calling Bell (Manual)	Each
11	Calling Bell (Remote)	Each
12	Candles (Big)	Each
13	Carbon Papers kores (Black)	Each
14	Cash Book 400 pages	Each
15	Cello Tape 1 ½" white / 2 1/2 " white	Each
16	Cello Tape Brown 2 ½" (tube contains 5 no.)	Roll
17	Challan Forms	100 nos.
18	Cloth lines covers (10'X14")	Each
19	Colour folders (for VIP Files)	Each
20	Cool water bottels 2 Ltrs	Each
21	Cup & Saucers (Bone China)	Box (6 nos)
22	Dampers	Each
23	Dettol Hand wash 200ml	Each
24	DFC Register 400 pages	Each
25	Dinner Set	Each
26	Door Curtain cloth and also mention the price for stitching separately	meter
27	Window curtains cloth and also mention the price for stitching separately	meter
28	Door mats	Medium size
29	Door mats	Big Size
30	Drinking water bottels	Each
31	Dust Bins (Plastic)	Each
32	Dusting Cloth	Meter
33	Emergency Lights	Each
34	Erasers (Natraj)	Box 20 nos.
35	Sharpner (for pencils)	Each
36	Fevi Sticks	Each
37	File Boards	Each
38	File Flags (5 colors)	Each
39	File Flags (Single color)	Each
40	File size covers 16"X12"	Each
41	File Tags (contains 10 small bundles)	Bundle
42	File Tray (Plastic)	Each
43	Glasses Special	Set of 6
44	Gum Bottle 1000ml (Camel)	Each
45	Gum Bottle 700ml (Camel)	Each

46	Gunny Bags (100 Kgs)	Each
47	High Lighter Pen	Each
48	Jem clips (contains 10 small boxes)	Box
49	Local Thread	Kg.
50	Kora Cloth	Per mtr
51	Leather Bags for carrying Tappal & Files)	Each
52	Locks (6 Levers)	Each
53	Log Books	Each
54	Long size covers 11"x5"	Each
55	Magnetic Pin Box	Each
56	Marker Pens (permanent)	Each
57	Meals Plates (Ceramic) (Big)	Each
58	Meals Plates (Fiber)	Each
59	Medium size covers 9"X4"	Each
60	Needles for stitching	Each
61	Paper Weight rubber / glass (regular size)	Each
62	Pay Bill Register 400 pages	Each
63	Pen Drive 16 GB (Out side body made by metal)	Each
64	Pen Drive 32 GB (Out side body made by metal)	Each
65	Pen Stand with Pens (Green & Red) Standard Company	Each
66	Pen Stand with pens (Green & Red) standard company	Each
67	Pencil Knives	Each
68	Pencils (Nataraj)	1 Box
69	Pencils (Natraj)	Box
70	Personal Register 400 pages	Each
71	Pins for Notice board	Each
72	Plastic Buckets 20 Litres	Each
73	Plastic Folder L-type	Each
74	Plastic Mug - 1 Ltr	Each
75	Pokers steel	Each
76	Punching Machine (one hole)	Each
77	Punching Machine (two holes)	Each
78	Refills blue/black/red/green Reynolds	Each
79	Room Freshener	Each
80	Rubber stamps date (Tappal)	Each
81	Register 100 pages (Ruled / white)	Each
82	Register 200 pages (Ruled / white)	Each
83	Register 400 pages (Ruled / white)	Each
84	Scales Metal 12"	Each
85	Scissors (Medium / Big)	Each
86	Serving Trays (medium size)	Each
87	Sketch Pens	Packet
88	Soaps (Dettol)	Each
89	Stainless Steel Serving Spoons	Each
90	Stainless Steel Spoons (Medium)	Each
91	Stamp Pad (Big) Kores	Each
92	Stamp Pad (Medium) Kores	Each
93	Stapler Big Kangaroo No.555	Each
94	Stapler Pin Big Kangaroo	Box (20nos.)
95	Stapler Pin Small Kangaroo	Box (20nos.)
96	Stapler Small Kangaroo No.10	Each
97	Stick Files	Each
98	Stock Register 200 pages	Each

99	Stock Register 400 pages	Each
100	Sutli	Kg.
101	T.A. Bill forms	100 nos.
102	T.B.R. Register 400 pages	Each
103	Table Cloth (cotton) /	Mtr
104	Table Pad (Acrylic)	Each
105	Tharmos Flask (Milton)	3 cups capacity
106	Thermos Flask (6 cup capacity small)	Each
107	Thread for Stitching (each roll)	Each
108	Touchen	Each
109	Towels Big (Big) (turkey)	Each
110	Towels Small (Turkey)	Each
111	Transit Register 200 pages	Each
112	Transit Register 400 pages	Each
113	Twine Thread (contains 4 rolls)	Box
114	Uni Ball Pens	Each
115	VAX (contains 10 sticks)	Box
116	Wall Clock Quartz	Each
117	Water Glasses Yera	Each
118	Water Jug with lid	Each
119	White Fluid Kores	Each
120	White Paper (60 GSM)	Packet
121	Wrapper (File Size)	Each
122	Wrapper (File Size) (Blue color)	Each
123	Wrapper (File Size) (Pink color)	Each
124	Writing Pads Decolam Top	Each
125	Xerox Paper A3 size (Bundle) Andhra /Sparkle / JK	Each
126	Xerox Paper A4 (Andhra Paper Mill /Sparkle/JK 70 GMC)	Packet
127	Xerox Paper F/s (Andhra Paper Mill /Sparkle/JK 70 GMC)	Packet
128	Punch Foreceps	Each
129	Green Cloth lining covers	Each
130	Plastic rope	Each
131	Gum tubes	Each
132	Dippers (to move papers in the file)	Each
133	Sign cloth	Each
134	Water Proof Cloth for Dining Table	1 mtr
135	Glass for Office Tables	1 feet
136	HP 126 A CYAN Toner Catridge CE311A(original) & (Compatibility)	Each
137	HP 126 A Megenta Toner Catridge CE313a(original) & (Compatibility)	Each
138	HP 126A Black Toner Catridge (original) & (Compatibility)	Each
139	HP Ink Jet Cartridge 78A (original) & (Compatibility)	Each
140	HP Laser Jet Cartridge (36A) (original) & (Compatibility)	Each
141	HP Laser Jet Cartridge 12A (original) & (Compatibility)	Each
142	HP Laser Jet Cartridge 53A (original) & (Compatibility)	Each
143	HP Laser Jet Cartridge 88A (original) & (Compatibility)	Each
144	HP Laser Zet Catridge 78A (original) & (Compatibility)	Each
145	hpa126 A Yellow Toner Catridge CE312A (original) & (Compatibility)	Each
146	Black Toner Cartridge for Ricoh Aficio MP 2000 L2 (original)	Each
147	HP Scanjet Pro 3000 Document Scanner	Each
148	Colour Ink Tank system Printer , Minimum 25CPM With Lan Port	Each

149	HP LaserJet 1020 Plus Printer	Each
150	Black and White Multifunctional 20CPM Photo copy Machine (Copy,Print,Scan,AutoDuplex,LAN,USB, Paper Tray size A3,A4,Legal)	Each
151	Colour Multifunctional 20CPM Photo copy Machine (Copy,Print,Scan,AutoDuplex,LAN,USB, Paper Tray size A3,A4,Legal)	Each
152	19" LED Monitor for Desktop Computer	Each
153	SCSI 146GB 15K RPM Hard disk Model No ST3146356SS For Dell Poweredge 2900 Server	Each
154	Network Switch-24 Port	Each
155	Power Spike-5 Meters	Each
156	Clear Cover Storage Case Bag Plastic Holder Packs – 100 pack	
157	CD Sony 700mb - 10 pack	
158	Cat6 305 Meters LAN Cable	
159	SONY 4.7 GB DVD - 10 Pack	Each
160	DVD Writer 24x SATA Internal	Each
161	DR2255 Drum Cartridge For Brother Fax Machine 2840	Each
162	HP 10K 1.2-TB SAS Hard Disk Model No EG1200FDNJT for HP Proliant DL380e Gen8	Each
163	Logitech USB Key Board and Mouse	Each
164	Logitech Wireless Key Board and Mouse	Each
165	Steel Body Pen Drive 16 GB	Each
166	Steel Body Pen Drive 32 GB	Each
167	D-Link Cable Router N300	Each
168	Drum With Installation for Ricoh AFICIO MP 2000 L2	Each
169	D Link RJ 45 Cable Connector - Pack Of 100 Pieces	Each
170	Seagate 1TB Portable External Hard Drive	Each
171	Seagate 1TB Desktop SATA Internal Hard Drive	Each
172	HSTNS-PL14 HP 460W Common Slot Gold Hot Plug Power Supply For Proliant DL380 Gen 8	Each
173	3615ML-04W-B76 Cooling Fan For Dell Poweredge 2900 Server	Each
174	Lead Acid Battery 12 V, 42 AH/20 hr.	Each
175	Iron Trolleys for Shifting the Paper bundles from one place to another place	Each
176	Iron Racks 3 mtr width X 6 mtr Height	Each
177	Iron Racks 4 mtr width X 6 mtr Height	Each
178	Iron Racks 6 mtr width X 6 mtr Height	Each
179	Pedestal Fans	Each
180	Godrej Cupboards	Each
181	Godrej Alamarah	Each
182	Office Tables	Each
183	Executive Chairs	Each
184	Tube Light 40 Watts Thin (Plastic tube type)	Each
185	Tube Light 40 Watts	Each
186	Tube Light set (Bajaj / Philips) 40 watts	Each
187	Electric Wire Bundle (90mts)	Bundle
188	Air conditioner 1.5 tons Split	Each

Sd/-Dr.N.Subba Rao
Director of Medical Education