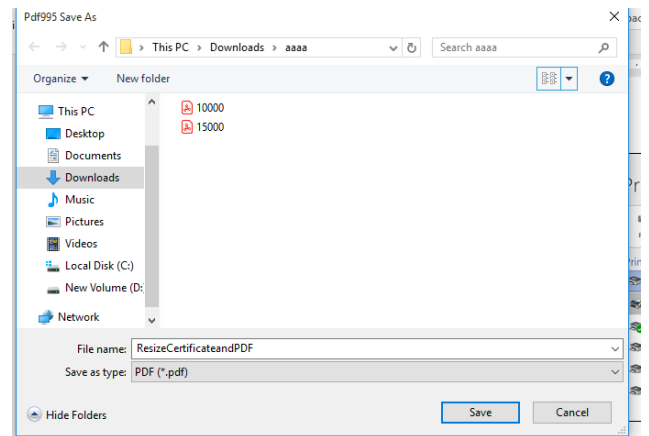
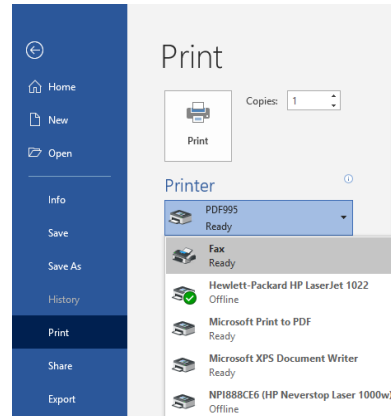
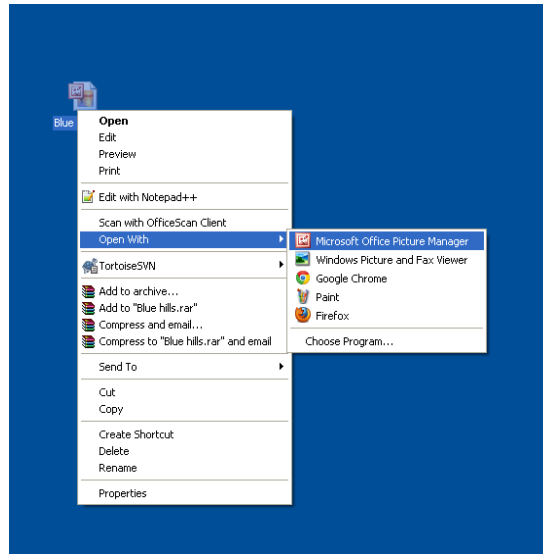


Multiple Certificates - PDF Creation

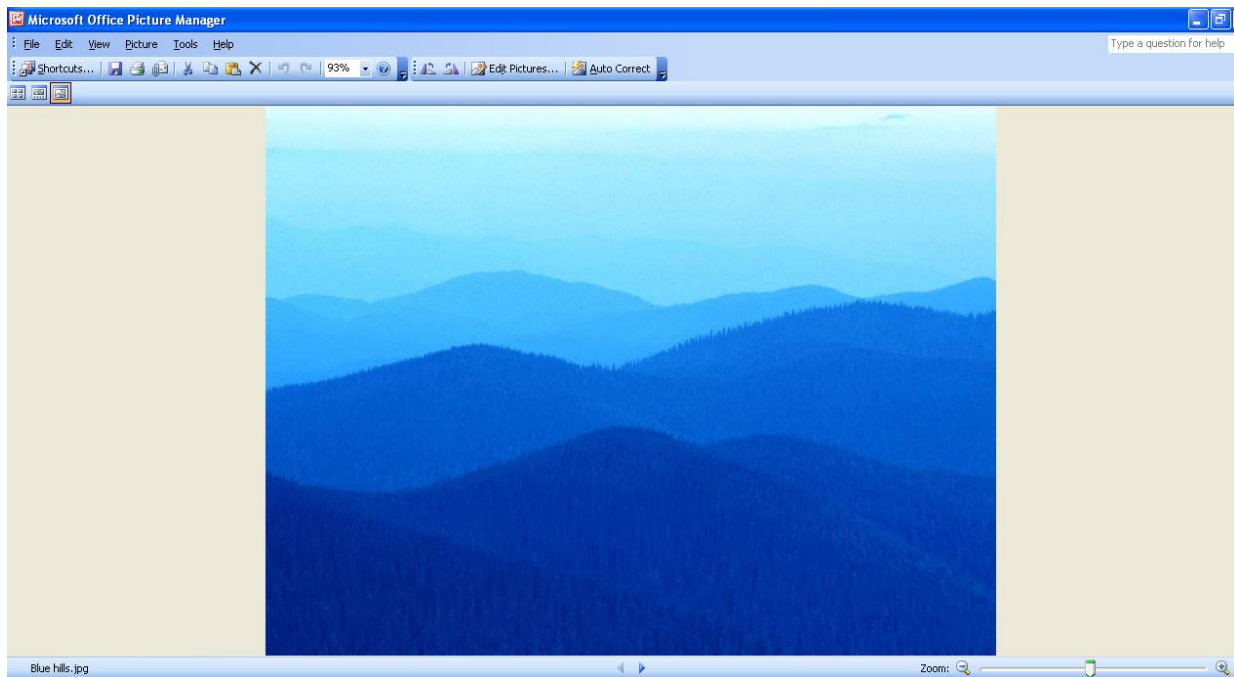
1. Download & Install **pdf 995** free software
2. Copy Certificates in Microsoft Word
3. Click on File-> Print
4. Select Printer pdf 995
5. Click on Print Icon
6. Click on Save Button



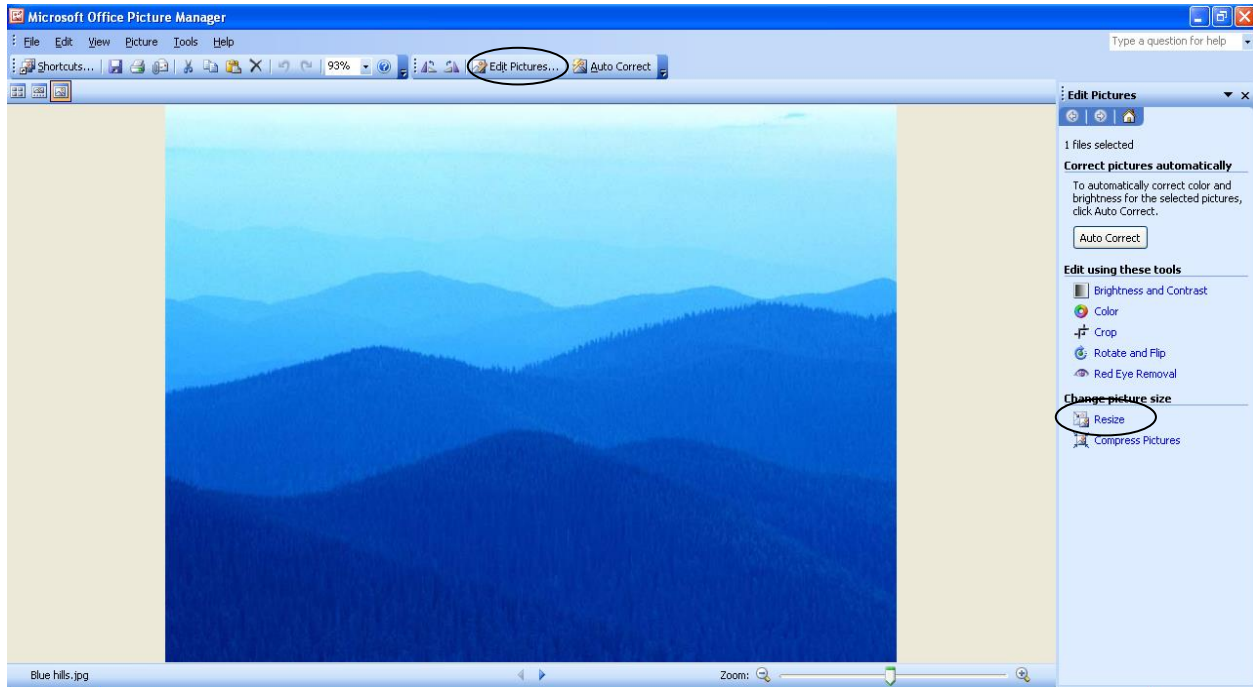
User Manual for Resize the certificate



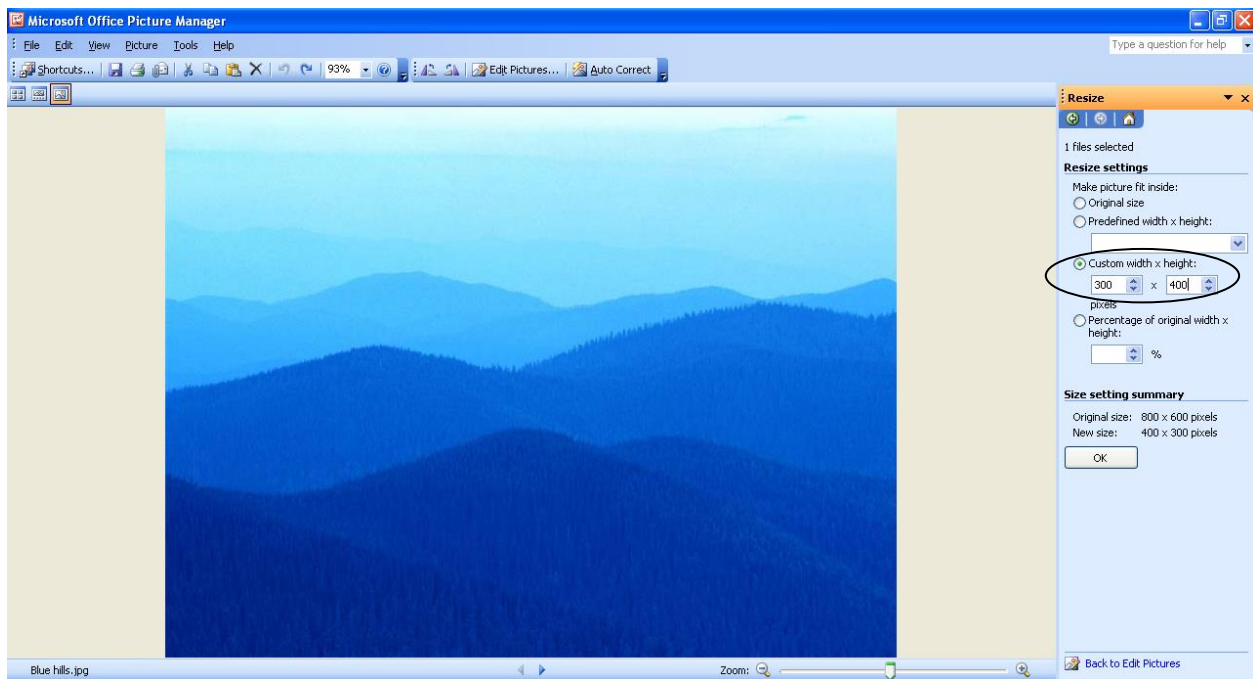
Right Click on Image & select **OPEN WITH** then select **Microsoft Office Picture Manager** then open it as below



Click on **Edit Pictures** then open the Dialogue box at **right side** as below, then select **Resize**



SELECT **Custom width x height(300x400)** then click **OK**



Then save the Image, it saves the image in less than 100 KB

