



Dr. NTR UNIVERSITY OF HEALTH SCIENCES, VIJAYAWADA – 520 008

NOTIFICATION

Applications are invited from the eligible candidates for the post of Controller of Examinations in Dr. NTR University of Health Sciences, Vijayawada on deputation basis on usual terms and conditions of foreign service as per G.O.(P) No. 10, Finance & Planning (FW.FR-II) Dept., dated 22.01.1993 and its amendments.

The proforma of Application will be available on University Website <http://ntruhs.ap.nic.in> from **01.01.2020 to 24.01.2020**.

I) Eligibility:

1. Must be a Post Graduate in Medical / Dental / AYUSH Courses.
2. Shall be an Academician in the field of academics not lower in the rank than that of a Professor of an affiliated college.
3. Must have / had teaching experience as a Professor for a period of not less than 3 years.

Age: Should not be more than 60 years (as on the date of Notification).

Scale of Pay: ₹ 37400 – 67000 (UGC 2006) as amended from time to time.

Experience Required / Desirable:

1. Administrative experience of at least 2 years.
2. Knowledge in basics of computer applications is compulsory.

The other terms and conditions of the service of the Controller of Examinations will be as decided by the Executive Council of Dr. NTR UHS, from time to time.

II) NOTE:

1. Professors working in the affiliated Government colleges of Medical, Dental & AYUSH courses with good track record and without any allegations are eligible to apply for the post of Controller of Examinations through proper channel forwarded by the Director / Commissioner concerned.
2. The tenure of appointment is for one year initially and extendable yearly depending on the performance.
3. Applicant should affix one recent passport size photograph on the application.
4. Filled in applications forwarded by the Director / Commissioner concerned along with relevant enclosures should reach the Registrar, Dr. NTR University of Health Sciences, NH 16 Service Road, Gunadala, Vijayawada - 520008, Andhra Pradesh by registered post / speed post / in person duly superscribing the sealed cover as **"Application for the post of Controller of Examinations" on or before 24.01.2020 by 5.00 P.M.**
5. Incomplete applications / applications received without relevant documents / applications not routed through proper channel / applications received after the cutoff date will summarily be rejected.
6. Those candidates who applied earlier will have to apply again / afresh in response to this notification for his / her candidature to be considered.
7. Mere applying does not confer any right to the candidate for being considered to the selection. The decision of the University shall be final in all aspects. University also reserves its right to cancel this notification at any time or to alter and modify terms and conditions laid down in the notification.
8. University will not be responsible for any Postal delay.

Endt.No.683/MII/2011-17, dated 01.01.2020

Place: VIJAYAWADA

K. Sankar 11/1/2020.
REGISTRAR

G.K.
11/1/2020



DR. N.T.R. UNIVERSITY OF HEALTH SCIENCES, A.P.,
VIJAYAWADA – 520 008

APPLICATION FOR THE POST OF CONTROLLER OF EXAMINATIONS

Application along with necessary enclosures has to be forwarded through proper channel duly certifying the information, failing which the application will be rejected.

Affix your latest
passport size,
Colour
photograph

1.	Name of the applicant (In Block Letters)			
2.	Father's/Husband's Name			
3.	Date of Birth (DD/MM/YYYY) and Age			
4.	Postal address	PIN _____		
5.	Permanent Address	PIN _____		
6.	Aadhar No.			
7.	E-mail address			
8.	Contact Number Mobile Landline			
9.	Nationality			
10.	Sex & Marital Status			
11.	Social Status			
12.	Educational Qualification (In chronological order)			
	Exam Passed	Board / University	Year of Passing	Division & % of Marks
13.	Technical Qualification (Computer knowledge etc.) (In chronological order)			
	Exam Passed	Board / University	Year of Passing	Division & % of Marks

14.	Details of Present Position, Department, College & Place					
15.	Details of Appointing Authority (DME / Commissioner, AYUSH)					
16.	Details of Present Pay and Scale of Pay					
17.	Present and Previous Experience (Academic & Administrative) (in descending order starting with present post)					
	Name of the Employer with address	Post held	Period		Scale of Pay / Salary Drawn	Nature of duties (Attach separate sheets, if required)
			From	To		
18.	Details of Publications (Attach separate sheets, if required)					
19.	Have you ever been censured, suspended or dismissed by any School, College or University authority and/or by any employer? If yes, provide details.					
20.	Any of your wards or relatives pursuing the courses offered by Dr. NTR University of Health Sciences in any affiliated college, if yes, furnish the details.					
21.	Any other relevant information (not covered above) which the candidate desires to furnish.					

DECLARATION

I solemnly declare that the details given above in the application form are correct to the best of my knowledge and belief. In case any of the details in the application form are found false at a later stage, my candidature / appointment may be cancelled / withdrawn.

Place :

Signature of the Candidate

Date :