

Instructions to CAS Selected Candidates for Online Counseling

This appointment **shall not confer any right to claim admission into PG courses under in-service quota or any Government-sponsored higher education.**

Candidates are advised to **refer to the user manual and video instructions** before participating in the counseling process.

All candidates selected for the post of Civil Assistant Surgeon (CAS) are hereby informed that the **online counseling process for selection of vacancies will be conducted from 11 AM of 30-03-2026 to 31-03-2026 up to 6:00 PM.**

1. Login Credentials

The **User ID (Application ID) and OTP** for accessing the online counseling portal shall be communicated to the candidate's **registered mobile number and email ID.**

2. Counseling Web Link

Candidates are required to attend the online counseling through the following web link:
<https://aphfw-rec.aptonline.in>

3. Display of Vacancies & Exercise of Options

- The **list of available vacancies shall be displayed on the counseling website.**
 - Candidates shall **mandatorily exercise options for all available vacancies** by indicating their **order of preference (priority of places)** on the counseling portal.
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4. Access Instructions

- Visit the above link.
 - Login using the Application ID as User ID and use OTP received in registered mobile number.
 - Carefully select and submit options within the stipulated time.
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5. Important Guidelines

- Ensure a stable internet connection during the counseling session.
- Keep all relevant documents ready for reference.
- Once submitted, options shall be treated as final—exercise choices carefully.

- Do not share login credentials with others.
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6. Support

In case of any issues in accessing the portal or login credentials, candidates may contact the helpdesk immediately available in the portal.

Important Conditions for Candidates

1. Willingness to Participate

All selected candidates shall **mandatorily indicate their willingness** by selecting:

- “YES” – Willing to participate in counseling, or
- “NO” – Not willing to participate (forfeiture of selection).

Candidates who select “NO” shall be deemed to have **voluntarily forfeited their selection**, and no further claim for appointment or consideration shall be entertained.

2. Non-Login / Non-Participation

If a candidate **fails to log in to the online counseling portal within the stipulated schedule**, it shall be deemed that the candidate is **not willing to participate**, and consequently, his/her **selection to the post of Civil Assistant Surgeon (CAS) shall stand forfeited automatically without any further notice**, and no claim shall be entertained thereafter.

3. Final Date & Time for Option Entry

The **option entry and locking of choices shall close on 31-03-2026 at 6:00 PM**. No requests for extension or modification shall be entertained thereafter.

4. Finality of Options

- Candidates opting to participate shall **mandatorily exercise all options with priority of places**.
 - Options once **submitted and locked shall be final and binding**.
 - Candidates shall be solely responsible for their choices.
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6. No Right to Particular Vacancy

Participation in counseling **does not confer any legal right** to claim a particular place/vacancy. Allotment shall be made strictly based on **merit and availability of vacancies**.

8. Auto-Generation of Appointment Orders

The **appointment order shall be generated automatically through the counseling portal** based on the allotted vacancy.

No separate manual orders shall be issued.

9. Reporting & Verification

After downloading the appointment order, the candidate shall **report to the concerned District Medical & Health Officer (DM&HO) for district /Principal for Medical College /Superintendent for Hospital for verification of original certificates**.

10. Movement Order & Joining

After successful verification, the authority shall issue **movement orders**, and the candidate shall **report to the allotted Primary Health Centre (PHC)/Medical College/GGH within 15 days from the date of receipt of the appointment order**.

11. Subject to Verification & Eligibility

All allotments and appointments are **subject to verification of original certificates, eligibility criteria, and applicable Government rules/orders**.

If any discrepancy is found, the **allotment/appointment shall be liable for cancellation without notice**.

12. Administrative Discretion

The competent authority reserves the right to **modify, cancel, or reassign allotments/appointments** in case of administrative exigencies, errors, or as per Government instructions.

The decision of the authority shall be **final and binding**.

13. No Legal Right / Challenge

The counseling and allotment process being **transparent, automated, and rule-based**, no candidate shall have any enforceable right to **claim a specific vacancy or challenge the allotment**, except as per applicable service rules and law.

S/d Director of Public Health and Family Welfare
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