



Visakha Institute of Medical Sciences

NH -16, Hanumanthavaka Junction,
Visakhapatnam – 530 040, AP., India



Notification for recruitment of Medical Specialists

1. G.O.Ms.No. 108, HM&FW Dept., Govt. of A.P., Dt: 12.02.2019 Const. Of recruitment comm.
2. G.O.Ms.No. 133, HM&FW Dept., Govt. of A.P., Dt: 21.02.2019 Operationalisation of VIMS.

Applications are invited from eligible candidates for recruitment of the posts of Medical Superintendent, Professor / HOD, Associate Prof., / Senior Consultant, Assistant Prof. / Consultant and Senior Residents in Visakha Institute of Medical Sciences in the following Specialities:

1. Application Procedure for all posts : Candidate should submit application in the format given below.

- All the copies of the following documents to be submitted with the application and the originals to be produced at the time of interview.
- The application should be sent in a sealed cover by Registered / Speed Post/ in person to “ The Director of Medical Education, Old Govt. General Hospital campus, Hanumanpeta, Vijayawada, Krishna District – 520002, AP.”
- The name of the post and department / speciality to be written on the top of the cover (super-scribed) as shown below

➤

Name of the Post:, Department.....	
From:	To Director of Medical Education Old Govt. General Hospital campus Hanumanpeta Vijayawada - 520002 Andhra Pradesh.

- **Last date of receiving application: 20th March 2019 @ 5.00 PM.**
- Incomplete applications / applications without enclosures will not be considered.

2. Required documents for Medical posts :

- 1) Affix passport size photo in the space provided on the application.
- 2) Demand Draft of Rs.1500-00 from any Nationalized Bank in favour of the Director of Medical Education, Andhra Pradesh payable at Vijayawada should be attached to the application.
- 3) S.S.C. certificate (proof of date of birth)
- 4) Study certificates
- 5) Marks lists of Post graduation (MD / MS / Mch / DM / DNB) Applications without mark list will not be considered.
- 6) Copy of Degree Certificates i) MBBS ii) Post graduation MD / MS / MDS / DNB iii) Super Specialty DM / M.Ch / DNB Certificates etc.,
- 7) Registration of PG / Super-specialty / DNB degree with A.P. Medical Council.
- 8) Service certificate / Experience certificate from the previous institute.

3.Number of vacancies available:

3.a) Institute Administration:		
Sl.No.	Designation	No. of posts
1	Medical Superintendent	1

3.b) Speciality Departments:					
No.	Department	HOD / Professor	Senior Consultant./ Associate Prof.	Consultant / Assistant Prof.	Senior Resident
1	General Medicine	2	2	4	4
2	Surgery	2	2	4	4
3	Orthopaedics	1	2	4	2
4	Emergency Medicine * (E.M. / C.C.M. / Anaesthesia)	1	1	0	0
5	Emergency Medicine (E.M. / C.C.M.)	0	0	2	6
6	Anaesthesia	1	1	10	6
7	Transfusion Medicine (T.M./Path.) *	1	1	2	2
8	Pulmonology	1	1	2	2
9	Neuro Surgery	1	2	4	4
10	Paediatrics	0	1	2	2
11	ENT	0	1	2	2
12	Plastic Surgery	0	1	1	2
13	Cardiology	0	1	2	2
14	Nephrology	0	0	1	2
15	Neurology	0	0	1	2
16	Gastro Enterology	0	0	1	1
17	Endocrinology	0	0	1	1
18	Urology	0	0	1	2
Total		10	16	44	46

* Preference will be given to E.M., C.C.M., T.M.

E.M. – Emergency Medicine, C.C.M. – Critical Care Medicine, T.M. – Transfusion Medicine

3.c) Office Administration:		
Sl.No.	Designation	No. of posts
1	Hospital Administration Asst.Prof (Medical)	4
2	Non Medical Hospital Administrators	4
3	NMHA – (AD-1, AO-1, OS-2, SA-4, JA-4)	12

4. Qualification, Experience Age required for the Medical Posts:

Sl.No.	Designation and scale	Method of appointment	Qualifications	Experience	Upper age limit
1	Medical Superintendent	Contractual for 3 years (extendable)	Concerned Speciality M.D./M.D(HA) / M.S. / M.Ch. / D.M. from MCI recognised institute or D.N.B. (obtained from a hospital with more than 500 beds).	<ul style="list-style-type: none"> • 10 Yr. Teaching or Administration in that 5 years minimum as HOD or Chief Medical Officer . Desirable... • Headed / Administered an institute for 2 years that is registered for 300 or more beds. 	55 Years
Scale of Pay : Academic Level 15 with entry pay of Rs.1,82,200/- Plus DA(apprx. @20 at present) and HRA (apprx. @20% at present) Minimum Gross Pay Rs 255080/- and annual increments @ 3% of Basic Pay					
2	HOD / Professor	Contractual for 3 years (extendable)	Concerned Speciality M.D. / M.S. / M.Ch. / D.M. from MCI recognised institute or D.N.B. (obtained from a hospital with more than 500 beds).	<ul style="list-style-type: none"> • As Reader / Associate in the concerned speciality for 3 years or as Senior Consultant in the concerned speciality in a hospital registered for 300 beds.. • Publications 4 as First/corresponding author 	55 years
Scale of Pay : Academic Level 14 with entry pay of Rs.1,44,200/- Plus DA (apprx. @20 at present) and HRA (apprx. @20% at present) Minimum Gross Pay Rs 201880/- and annual increments @ 3% of Basic Pay					
3	Senior Consultant /Associate Prof.	Contractual for 3 years (extendable)	Concerned Speciality M.D. / M.S. / M.Ch. / D.M. from MCI recognised institute or D.N.B. (obtained from a hospital with more than 500 beds).	<ul style="list-style-type: none"> • Assistant Professor 4 years in concerned branch or 4 years as Consultant in concerned speciality in a hospital registered for 300 beds. • Publications 4 as First/corresponding author 	50 years
<p>Scale : Senior Consultant /Associate Prof.(Senior - more than three years)at Academic Level 13A with rationalized entry pay of Rs.1,31,400/- Plus DA (apprx. @20 at present) and HRA (apprx.@20% at present) Minimum Gross Pay Rs 183960/- and annual increments @ 3% of Basic Pay</p> <p>Senior Consultant /Associate Prof. (Junior -First Three Years) at Academic Level 12 with entry pay of Rs.79,800/- Plus DA (apprx. @20 at present) and HRA (apprx. @20% at present) Minimum Gross Pay Rs 111720/- and annual increments @ 3% of Basic Pay</p>					

Sl.No.	Designation and scale	Method of appointment	Qualifications	Experience	Upper age limit
4	Consultant/ Assistant Professor	Contractual for 3 years (extendable)	Concerned Speciality M.D. / M.S. / M.Ch. / D.M. from MCI recognised institute or D.N.B. (obtained from a hospital with more than 500 beds).	<ul style="list-style-type: none"> • 1 year as Senior Resident/ Demonstrator / Tutor / Clinical Registrar in the concerned speciality. • Desirable - Publications 2 as First/corresponding author 	42 years
Scale of Pay : Academic Level 11 with entry pay of Rs.68,900/- Plus DA (apprx. @20 at present) and HRA (apprx. @20% at present) Minimum Gross Pay Rs 96460/- and annual increments @ 3% of Basic Pay					
5	Senior Resident	Contractual for 3 years (extendable)	Concerned Speciality M.D. / M.S. / M.Ch. / D.M. from MCI recognised institute or D.N.B. (obtained from a hospital with more than 500 beds).		40 years
Scale of pay : Academic Level 10 with entry pay of Rs.57,700/- Plus DA (apprx. @20 at present) and HRA (apprx. @20% at present) Minimum Gross Pay Rs 80780/- and annual increments @ 3% of Basic Pay					

5.Selection Process for Medical Posts including Asst. Prof. H.A. :

- Weightage for qualification- 75%
- Weightage for experience – 10%
- Weightage for Interview -15 %

6. Interview for Medical Posts:

The Candidate should be physically present on the day of interview that will be communicated in a separate letter or displayed in the web site of the DME,A.P. i.e, <http://dme.ap.nic.in>

7. Qualification, Experience Age required for the Office Administration Posts:

Sl. No.	Designation and scale	No. of Posts	Method of appointment	Qualifications	Experience	Upper age limit
1	Hospital Administration Asst. Prof (Medical)	4	Contractual for 3 years (extendable)	MBBS, with MD Hospital Administration / MHA Master of Hospital Administration or equivalent. D.N.B. in HA (obtained from a hospital with more than 500 beds).	<ul style="list-style-type: none"> • 1 year as Senior Resident/ or internship in HA Desirable - Publications 2 as First/corresponding author 	42 years
Scale of Pay : Academic Level 11 with entry pay of Rs.68,900/- Plus DA (apprx. @20 at present) and HRA (apprx. @20% at present) Minimum Gross Pay Rs 96460/- and annual increments @ 3% of Basic Pay.						
2	Non Medical Hospital Administrators	4	Contractual for 3 years (extendable)	Any degree with MBA / PG in hospital administration. With certification in computer skills	Desirable one year internship or work experience in HA	40 years
Salary : The salary on par with non Medical Hospital Administrator working in GGHs of APMES (Rs.40,000 consolidated , under revision)						
3	NMHA – Assistant Director (AD) -	1	Contractual for 3 years (extendable)	Any PG Degree full time university With DCA or certification in computer skills.	Mandatory : <ul style="list-style-type: none"> ➤ 6 years or more in the cadre of Junior Assistant or Senior Assistant . ➤ Four years in the cadre of office superintendent Desirable; <ul style="list-style-type: none"> ➤ Experience in store & finance. / Accounts. 	40 years
Salary : Consolidated Rs. 40,000/-						

Sl. No.	Designation and scale	No. of Posts	Method of appointment	Qualifications	Experience	Upper age limit
4	NMHA – Administrative Officer (AO) -	1	Contractual for 3 years (extendable)	Any PG degree full time university With DCA or certification in computer skills.	Mandatory : ➤ 6 years or more in the cadre of Junior Assistant or Senior Assistant . ➤ Two years in the cadre of office superintendent Desirable; ➤ Experience in store & finance. / Accounts.	40years
Salary : Consolidated Rs. 35,000/-						
5	NMHA – Office Superintendent (OS) -	2	Contractual for 3 years (extendable)	Any degree full time university With DCA or certification in computer skills.	Mandatory : Worked for 6 years or more than in the cadres of Junior Assistant / Senior Assistant. Desirable; Experience in Accounts / finance , HR / establishment MBA Finance / HR / Hospital Administration / PG in commerce / Economics .	40 years
Salary : Consolidated Rs. 30,000/-						
6	NMHA – Senior Assistant	4	Contractual for 3 years (extendable)	Any degree full time university With DCA or certification in computer skills.	Worked as Junior Assistant / clerk / Steno / Typist / DEO in a institute / Hospital for more than three years	40 years
Salary : Consolidated Rs. 25,000/-						
7	NMHA – Junior Assistant	4	Contractual for 3 years (extendable)	Any degree full time university With DCA or certification in computer skills.	Desirable worked as DEO / Typist / Clerk for more than one year.	40 years
Salary : Consolidated Rs. 20,000/-						

8. Selection process for Office Administration Posts including NMHA:

- a. Weightage for written test - 50%
- b. Weightage for qualification- 35%
- c. Weightage for Interview -15 %

9.Required documents for Office Administration Posts:

- 1) Affix passport size photo in the space provided on the application.
- 2) Demand Draft of Rs.1500-00 from any Nationalized Bank in favour of the Director of Medical Education, Andhra Pradesh payable at Vijayawada should be attached to the application.
- 3) S.S.C. certificate (proof of date of birth)
- 4) Study certificates
- 5) Marks lists of Degree, PG, MBA. Applications without mark list will not be considered.
- 6) Copy of Degree Certificates / PG / MBA / Computer certificate etc.,
- 7) Service certificate / Experience certificate from the previous institute.

10. Written examination & Interview for Office Administration Posts;

The dates of written exam and interview will be announced after scrutiny of applications in the web site of DME, A.P. i.e, <http://dme.ap.nic.in>

Sd/-
Dr.K.Babji
Director of Medical Education

Help Line:

Email: dmevimsjobs@gmail.com

Phones: 1) 99490 95007

2) 98480 41531

CHECK LIST

S.No.	Particulars
01	Envelop with name of Post, From and To Address
02	Application form filled and signed by the candidate
03	Photograph
04	10 th Class certificate
05	Degree certificate / MBBS / DNB Certificate
06	Marks Lists of Degree / MBBS / DNB Certificate
07	Degree PG / MD / MS / DNB / Mch / DM
08	Marks Lists of PG / MD / MS / DNB / Mch / DM
09	Medical Registration
10	Experience Certificates
11	No objection certificate from present working station.

**Application for Direct Recruitment of Office Administrative Posts
in VIMS, VSP – 2019**

Post Applied for:							
1) Name of the Applicant: (in Block Letters)							
2) Parents / Husband Name				Affix Recent Pass Port Photo			
3) Date of Birth: (copy of 10 th class marks memo to be enclosed)							
D	D	M	M			Y	Y
4) Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female							
5) Address:							
.....							
.....							
6) Mobile:			7) Email:				
8) Social Status: (OC/SC/ST/ BC-A/B/C/D/E)		<input type="text"/>	9) PH:		<input type="text"/>		
10) Academic Qualification							
Qualification	DD- MM – YYYY of Passing	Name of School / College & University	Marks in Group				
			Maxi	Obtain	Per %		
Degree							
PG Degree							
PG Degree							
Any other Advanced course							
11) Experience :							
Name of the Position	Period		Name of the Institute where he / she worked	Remarks			
	From	To					
12) In any other information you want to add							
.....							
.....							
13) Details of application fee Amount Rs.D.No.							
Bank & Branch Name			Date				

I certify that the particulars given above are correct to the best of my knowledge and belief. If the information furnished in my application is found to be incorrect or false at a later date, my application can be cancelled and I am liable for discharge from service besides facing legal action as per rules.

Place :
Date :

Signature of the Applicant
Name